

List of Topics for Training on Vigilance Administration

- Role of Function of CVC, CVC Act, Policy Guidelines on Vigilance Administration, including sanction for prosecution, Definition of Vigilance Angle.
- Complaint Handling PIDPI & Investigation of Complaints.
- Handling of Disagreement cases.
- Salient features of PC Act with relevance to vigilance works.
- Departmental Enquiries by Vigilance: Rule Position and Principle of Natural Justice, Preliminary Investigation, Drafting of Charge sheet, Appointment, Role & Function of IO, PO, Defence Assistant Do's and Don'ts for Enquiry Officer, Preparation of Enquiry Report, Case Studies.
- Briefing for Mock Enquiry (Role Play) Preparation for Mock Enquiry,
- Calculation of Disproportionate Assets (ABCD Method), Calculation of Disproportionate Assets, Case study related to investigations of DA cases.
- Preventive Vigilance in Public Procurement.
- Procurement through GEM, its limitations vis. a vis. conventional practices of procurement.
- Frauds in Procurement and Awarding of Contracts.
- Evaluation of Evidence, Analysis of IO's report, Appeal Revision & Review, Consultation with UPSC & CVC, Case studies.
- Role & Function of CBI in Preventive Vigilance. Vigilance Deptt. Interface with CBI.
- Importance of Joint Surprise Check.
- Role of Vigilance in Joint Surprise Checks with CBI.
- Follow up action after JSC.
- Social Media Intelligence
- Online Frauds and role of Vigilance for its prevention.